

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, AUGUST 7, 2024

ALL PRESENT

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Vice President Old called the meeting to order at 9:45 a.m. at the Services Center First Floor Conference Room 118 and opened with the Pledge of Allegiance.

Salt Bid Request - County Administrator Hank Solowiej noted that Project Engineer Matt Rogers and Administrative Assistant Cathy Griggs were present to answer any questions the Commissioners had regarding the request to secure bids for treated rock salt for highway ice control for 2024 and 2025. Hank noted that the request would be a price for pickup and delivery of the salt. Mr. Shenigo asked if the County has to purchase salt for this year if bids are requested. Project Engineer Matt Rogers stated no, the salt barn is currently full and there would be no need to purchase salt. Mr. Rogers stated the bid process just secures a price per ton of salt, in case the county would have the need to purchase more salt this winter. The contracts are usually two-year contracts, so it would not need bid out next year.

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **granting the annexation of certain real property in Perkins Township, Erie County, Ohio to the City of Sandusky**, Erie County, Ohio as requested by Cedar Point Park, LLC, pursuant to an annexation petition filed with this Board on July 31, 2024; Roll Call: All Aye (#24-275)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies** provided: Erie County Agricultural Society and Aha! Process, Inc.; Roll Call: All Aye (#24-276)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with **Perry Protech financed through US Bank Equipment Finance**; Roll Call: All Aye (#24-277 - Konica Minolta Bizhub C551i printer/copier/scanner for Commissioners' Office - \$700.00 8/14/24 - 11/1/29)

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the July 31, 2024 Erie County Commission Meeting Minutes**; Roll Call: All Aye

County Engineer's letters - Mr. Old noted that the County Engineer has written yet another letter to the Commissioners. In this letter, Mr. Farschman is asking the Commissioners to respond to a previous letter he had written, and requesting that the Board change its minutes from a previous meeting to reflect the content of a different letter he sent to the Board. Mr. Old stated that Mr. Farschman does not write the minutes and they have already been approved as written. Mr. Old stated he does not want to be Mr. Farschman's pen pal and does not have the time to respond to the dozens and dozens of letters that Mr. Farschman sends.

Mr. Old extended an invitation to Mr. Farschman to attend the weekly county commission meetings to discuss the issues he has, like other Elected Official have done. Mr. Old stated it would not be inconvenient for Mr. Farschman, as it is a simple stroll across the parking lot for him to attend the weekly meetings.

Mr. Old then moved on to the second letter received from Mr. Farschman requesting that the Commissioners appropriate approximately \$42,000 to purchase two fuel pumps for their Department. Mr. Rogers stated that the two gas pumps have had reliability issues. Mr. Old suggested that the Engineer's Office get three quotes and bring those back to the Board for consideration. Mr. Rogers stated he would relay the message to Mr. Farschman, and stated Mr. Farschman wanted to get the Commissioners' initial approval of the concept first, before reaching out to vendors for quotes.

Mrs. Griggs inquired about the Equipment Outlay Form for the purchase of key cards for their building. Mrs. Griggs stated the quotes written on the equipment form are from a vendors list that Facilities Superintendent Gary Weilnau uses. She noted that maintenance will run the wiring and the quote is just for hardware. No action taken at this time.

Roundabout - Mr. Shenigo asked Mr. Rogers for the status of the design of the roundabout at Campbell Street and Strub Road location. Mr. Rogers stated that there has not been much time dedicated to the roundabout project since the other Project Engineer, Mike Farrell, resigned. Mr. Shenigo asked if it would help if a consultant were hired for the design process. Mr. Rogers stated no, the design will be completed in-house and noted that this project is not scheduled until Fiscal Year 2028.

On motion of Mr. Shoffner and second of Mr. Old, Board **recesses** into **Investment Board meeting**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

Board approves the following **Revised Auditor's Certificates**:

- **Civil & Environmental Consultants** in an additional amount of \$95,000 re providing professional engineering services related to projects at the Erie County Landfill.
- **US Imaging** in an additional amount of \$7,713.95 providing on-site document scanning and imaging services for the Erie County Recorder.
- **Buckeye Cablevision Inc.** in an additional amount of \$8,400 providing the necessary installation and maintenance to supply standard cable television services at The Meadows at Osborn Park.
- **Aramark Correctional Services, LLC** in an additional amount of \$200,000 re providing dietary, janitorial and laundry outsourcing services for The Meadows at Osborn Park.

- **VIP Supreme Staffing** in an additional amount of \$10,000 re providing the planning and execution of the education program in Nurse Aide at The Meadows at Osborn Park.
- **Robert J. Vaschak D.O.** in an additional amount of \$10,000 re providing medical director services at The Meadows at Osborn Park.
- **MedlCare** in an additional amount of \$10,000 re provide staffing support services for The Meadows at Osborn Park.

Revised Auditor's Certificates continued.

- **US Bank Equipment Finance** in an additional amount of \$700.00 re leasing copier at Probate Court.

Board approves **Perry ProTech Maintenance Agreement** for Finance Department re Konica Minolta BizhubC558 printer/scanner/copier.

Board approves **Salt Bids for 2025** and authorizes the Engineer's Office to advertise for bids.

Board approves payment of Pay Estimate No. 13 **to American Structurepoint Inc.** in the amount of \$1,552.84 re Perkins Avenue Structure S-004 Replacement for County Engineer's Office.

Board approves payment of Pay Estimate No. 7 to **American Structurepoint, Inc.** in the amount of \$12,264.30 re professional services for Mason Road Bridge Mi-212 for County Engineer's Office.

Board approves **Equipment Outlay and Request Form** for **DOES - Sewer** re camera televising software and computer in the amount of \$11,271.06; and **DOES - Environmental Monitoring/Engineer** re Peak Combo Sensor Ultrasonic Depth, Peak Velocity in the amount of \$3,610.

Board approves Travel Request Form for **AJ Lill**, ECDJFS, attending Northwest Ohio JFS Director Association meeting in Findlay, Ohio on 8/15, 9/19, 10/21, and 12/19/24 at no cost.

Board approves Travel Request Form for **Brian Bixler**, ECDJFS, attending Leadership and Fiscal Training in Westerville, Ohio, on 8/28/24 at no cost.

Board approves Travel Request Form for **AJ Lill**, ECDJFS, attending Ohio JFS Director Association General Session in Columbus, Ohio, on 9/13/24 at no cost.

Board authorizes expenses for **Trudy Riddle** and **Neil Yingling**, ECDJFS, attending Ohio Workforce Association Conference in Lewis Center, Ohio, on 9/19 and 9/20/24 in an estimated amount of \$1,034.

Board approves Travel Request Form for **Amanda Turner**, ECDJFS, attending Ohio Network Children's Advocacy Center Quarterly Membership Meeting in Dublin, Ohio, on 8/9/24 and 11/8/24 at no cost.

Board authorizes expenses for **Judge Tygh Tone**, Common Pleas Court, attending 2024 Ohio Judicial Conference Annual Meeting in Columbus, Ohio, on 9/19 and 9/20/24 in an estimated amount of \$375.00.

Board approves Travel Request Form for **Kevin Cannon**, Regional Planning, attending OneOhio Foundation Region 19 Grant Review Meeting in Wellington, Ohio, on 8/21/24 at no cost.

Board approves Personnel Action Forms for **DOES** re **Garbielle Saxton**, Account Clerk II - Billing Division, employment effective 8/12/24; **Tre Thompson**, Equipment Operator I - Landfill, employment effective 7/29/24; and **Robert Yost**, Assistant Superintendent - Treatment, rate increase due to completion of two years of employment effective 7/29/24.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Marenda Huff**, full-time STNA, employment effective 8/5/24; **Mikaylah Konik**, full-time STNA, resignation effective 7/29/24; **Catherine Ponton**, full-time LPN MDS, rate increase due to completion of ten years of service effective 7/28/24; **Diane Rohrbacher**, full-time LPN, employment effective 8/5/24; **Delaney Thomas**, part-time STNA, resignation effective 7/31/24.

Board approves Request for Recruitment for **ECDJFS** re **Social Service Worker 3**.

Received letter from County Engineer re **response to Commissioners' meeting minutes and request for information regarding the County Road Improvement Capital Reserve Account**.

Received letter from County Engineer re **requesting a fund appropriation to purchase two new fuel pumps for the County Engineer's Office**. No action taken.

Received letter from Sheriff Sigsworth re estimate of \$250.00 to be charged on **gasoline credit cards** for the month of September 2024, per O.R.C. 301.27.

Received letter from Sheriff Sigsworth re **Transportation of Prisoners Report**, per O.R.C. 325.07.

Received copy of **Monthly Financial Report** from the County Auditor for the month ending July 31, 2024, per O.R.C. 905.15.

On motion of Mr. Shoffner and second of Mr. Old, Board **adjourns** at 10:20 a.m.; Roll Call: All Aye

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